

ROUTING AND TRANSMITTAL SLIP		ACTION	
1 TO <i>NOTE</i>	INITIALS	CIRCULATE	
	DATE	COORDINATION	
2	INITIALS	FILE	
	DATE	INFORMATION	
3	INITIALS	NOTE AND RETURN	
	DATE	PER CON - VERSATION	
4	INITIALS	SEE ME	
	DATE	SIGNATURE	
REMARKS <i>Hold file Copy until ZA Return Original File Original. Then Destroy Copy.</i>			
Do NOT use this form as a RECORD of approvals, concurrences, disapprovals, clearances, and similar actions			
FROM		DATE	
		PHONE	

OPTIONAL FORM 41
AUGUST 1967
GSA FPMR (41CFR) 100-11.206

* GPO : 1969 OF-382-829 5041-101